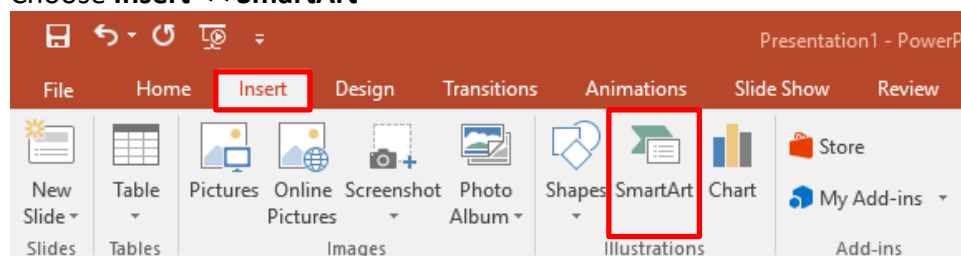


SmartArt

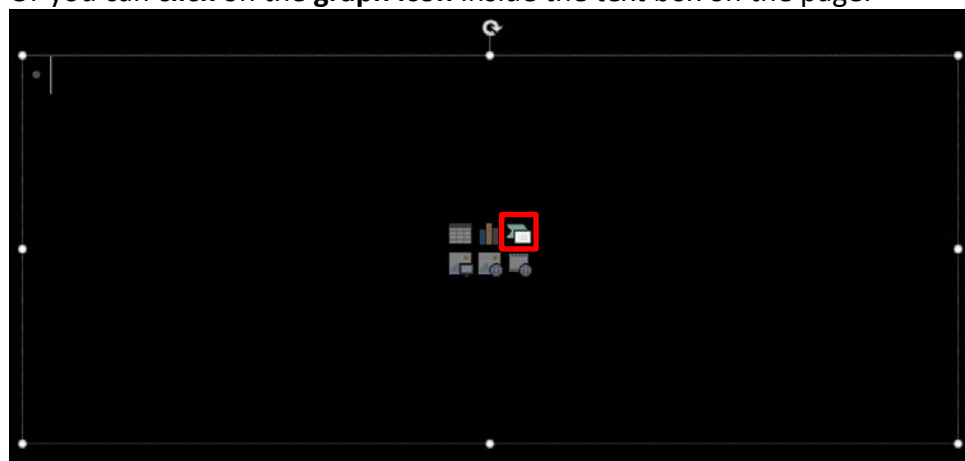
SmartArt is a tool that can be used to insert graphics and diagrams into your presentation.

Select the slide you are going to put the SmartArt on

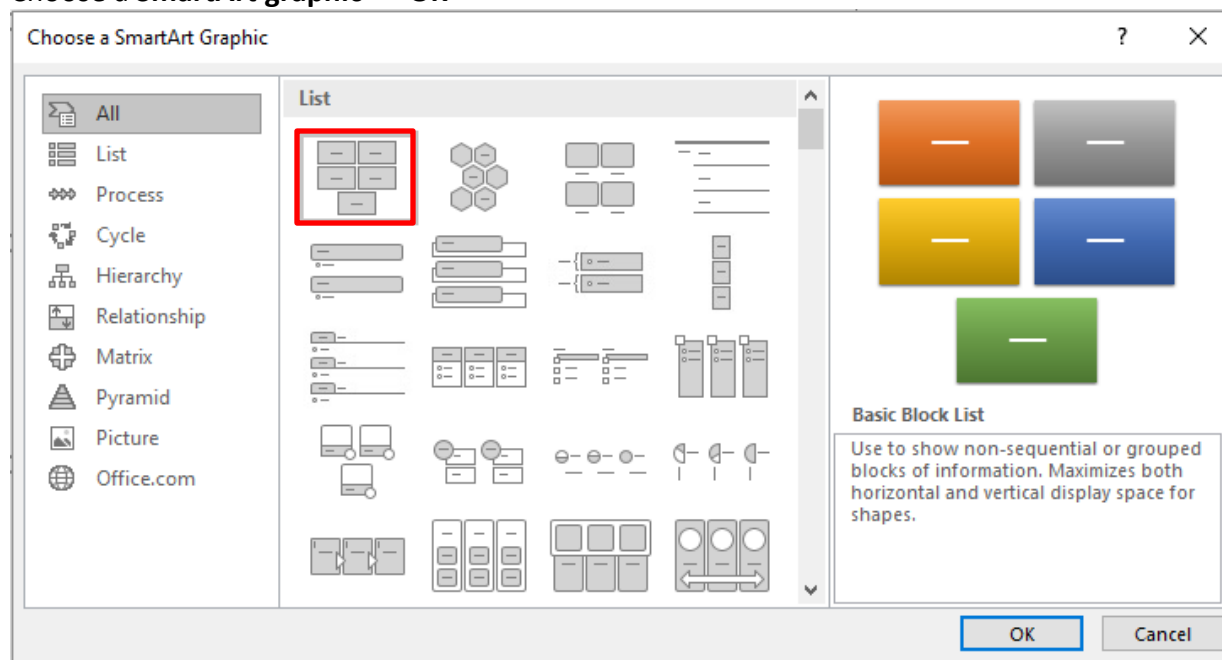
Choose **Insert** << **SmartArt**



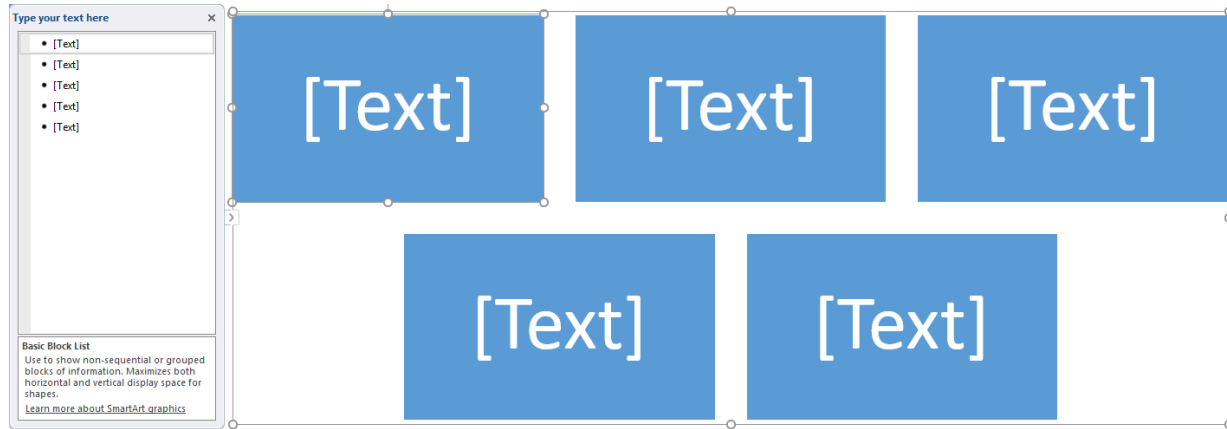
Or you can **click on the graph icon** inside the text box on the page.



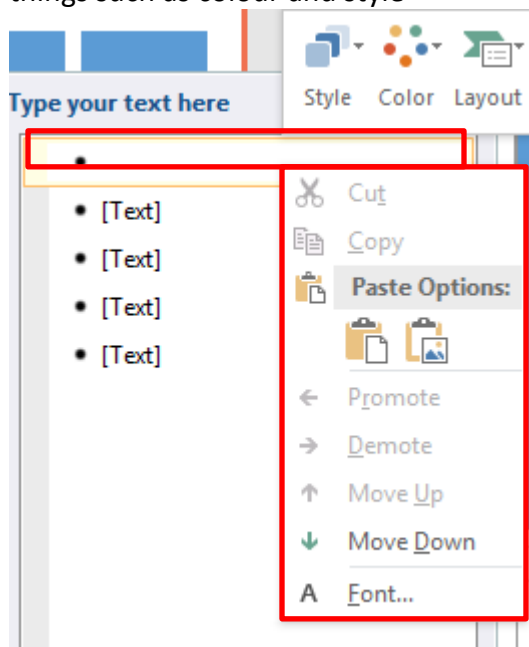
Choose a **SmartArt graphic** << **OK**



Click on the objects within the SmartArt graphic to **edit** them or click on them in the **Type your text here** box to edit the content.



Right click on the objects in the **Type your text here** box to change their properties, and customise things such as colour and style



Or use the **Design** and **Format** tabs under **SmartArt Tools** in the **ribbon** to further customise the SmartArt.

